

CSF

Additional documents for reprint of PAN card or corrections/changes in existing PAN card details

Sr. No	Document for	(Copy of)
1	Proof of PAN	Copy of PAN card / PAN allotment letter issued by ITD
2	Proof of change requested (POCR): Indicating change of name from old to new	<ul style="list-style-type: none">• Married ladies :- - Marriage certificate /marriage invitation card/publication of name change in official gazette/ copy of passport showing husband's name/ certificate from a gazetted officer• Other than married ladies :- - Publication of name change in official gazette or certificate from a gazetted officer <input type="checkbox"/> Non individuals• Non-individuals :- Revised registration certificate / deed or agreement as applicable• Transgender:- Transgender Certificate issued by the District Magistrate
3	For minor corrections in core details (i.e. name, father's name, date of birth), any proof of identity document prescribed under Sub-Rule 8(a) or 8(b) of Rule 158 of the Income-tax Rules, 2026, indicating correct details, may be provided.	
4	In case communication as well as other address is mentioned, submit POA for both the addresses.	